

City of Knoxville

Fraud Reporting Policy

Introduction

The aim of the City of Knoxville Fraud Reporting Policy is to safeguard the reputation and financial viability of the City of Knoxville. It is the policy of the City of Knoxville to report all violations of federal criminal law involving fraud, bribery, or gratuity violations that affect all federal and non-federal grant awards.

Policy

The City of Knoxville must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting any federal award. Non-federal entities that have received a federal award including the term and condition outlined in Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 200.338 remedies for noncompliance, including suspension or debarment.

Procedures

Depending on the circumstances of who is thought to be involved in the suspected fraud, the City of Knoxville staff members or elected officials should report the suspected fraud to one of the following, in order of preference:

- The City Manager
- The City Attorney
- The Department head(s) or Supervisor(s) of the individual(s) suspected of committing fraud

If the Department head(s) or Supervisor(s) are potential suspect(s), then City staff should report the concern directly to the City Manager. If staff prefer to report anonymously they can do so through the confidential Fraud Hotline with the State of Iowa Attorney General.